



VOLUNTEER APPLICATION

Name: _____

Address: _____

City: _____ *State:* _____ *Zip:* _____

Phone: _____ *Email:* _____

Age: _____ *Birth Date:* _____

1. As a Humane Society volunteer you will be joining a Special group of dedicated people who want to help animals. Volunteers must be at least 10 years old to volunteer. Volunteers from 10 to 13 years of age must be accompanied by an adult.

2. What do you feel are some of your greatest strengths? _____

3. Do you have any situations or health issues the shelter should be aware of? (Please explain)

4. Were you ever or are you now actively involved with any other non-profit, community or religious organizations? (If yes, please list organization) _____

5. Please rate yourself on a scale of 1 to 5, with 1 being poor and 5 being excellent, on following areas:

_____ Punctuality	_____ Interpersonal skills and customer service
_____ Dedication	_____ Dependability
_____ Character	_____ The quality of work you do
_____ Self-motivation	

6. Would you consider yourself out-going or shy? _____

7. Have you ever been convicted of a crime? (If yes, please explain) _____

Volunteer Agreement

8. How do you feel about spaying or neutering pets? _____

9. Are there any animals you are uncomfortable working with (i.e. large dogs, etc)? _____

10. Are you allergic to any animals or chemicals such as bleach or any other cleaning agents?

11. Do you have any specific training pertaining to the care of pets? (Obedience instructor, grooming, etc.)

12. Do you understand that the Warren County Humane Society takes precautions not to adopt out dogs and cats that will hurt people? If you would like more information on our temperament testing and evaluation process, please contact the Director _____

13. Please tell us about yourself and why you would like to volunteer at our shelter. _____

14. How did you hear about our volunteer program?

15. Are you interested in a short term or long term commitment?

16. Dog Walking Volunteers will need to make a long term commitment. You will be required to walk **2 hours per month**. Inactive dog walkers (after 30 days) will need to attend another dog walking class.

Remit to: Warren County Humane Society
212 Elm Street
Warren, PA 16365
Attention: Julie Chamberlain - Volunteer Coordinator
Phone: (814) 726-1961
E-mail: WCHSpets@choiceonemail.com

Volunteer Agreement

Please read through and initial the following:

1. I understand the “Volunteer Visitor Policy” in that, I may only bring a visitor during non-volunteer visits, during normal business hours (when the shelter is open for viewing), and I am only showing them around the public areas of the building. Please initial here: _____

2. I understand the importance of a time commitment to volunteer. Should I find the nature of this volunteer work is not what I expected, or I can not fulfill my commitment – I will contact the volunteer Coordinator so she may update her records. The WCHS reserves the right to refuse a volunteer based on performance and ability to properly/safely handle our animals. Please initial here: _____

3. I understand it is recommended that I have an up-to-date Tetanus vaccine; in the chance I may be bitten or scratched. This is not a requirement to volunteer, but strongly advised. Tetanus vaccines need to be updated every ten years. It may be obtained at the Health Department or by my physician –at my own expense. Please initial here: _____

4. Age Requirements:
I understand that the minimum age for a volunteer is 13 years of age. The volunteer must have had their 13th birthday, volunteer 10 hours of supervised volunteer time and attend a required orientation class before being approved to volunteer alone. Volunteers ages 10-12 are permitted to **help** an adult volunteer with walking dogs and afternoon feeding and must have complete adult supervision at all times while volunteering at the shelter. All volunteers must attend a required orientation class for each specific volunteer job applied for. Volunteers under the age of 10 years are not permitted to volunteer at the shelter. **Due to liability issues and to ensure the safety of our volunteers and staff there will be no exceptions to the age requirement as set by the Board of Directors.** _____

5. I understand that as a volunteer for the Warren County Humane Society, I will be working with animals with unknown and unpredictable characteristics and dispositions, and will be subjecting myself to various work conditions. I hereby assume the risk of any injury that may result from my volunteer services at Warren County Humane Society. By signing this application: I, intending to be legally bound for myself, my heirs, executors and administrators, Release the Warren County Humane Society, its officers, directors and staff from any and all rights and claims for damages I may have arising out of any injuries or illnesses suffered by myself or my pets incidental to my voluntary services. Parent/Guardian initial here: _____

Please sign below indicating that you read and understand the Volunteer Agreement.

The volunteer form and agreement must be completed and received before any orientation classes are attended.

Signed: _____

Parent/Guardian Signature if under 18: _____

Date: _____

IN CASE OF EMERGENCY PLEASE CONTACT: Name: _____

Phone number: _____

The Warren County Humane Society reserves the right to decline any volunteer application for any reason. This may include, but is not limited to any area where there is conflict of interest. The Board of Directors reserves the right to make policy changes as necessary.

JOIN OUR TEAM! VOLUNTEER



Please check the days and times you can volunteer:

Monday 8:00 – 11:30am Monday 12:30 – 4:00pm Monday 3:00 – 4:30pm

Tuesday 8:00 – 11:30am Tuesday 12:30 – 4:00pm Tuesday 3:00 – 4:30pm

Thursday 8:00 – 11:30am Thursday 12:30 – 4:00pm Thursday 3:00- 4:30pm

Friday 8:00 – 11:30am Friday 12:30 – 4:00pm Friday 3:00 – 4:30pm

Saturday 8:00 – 11:30am Saturday 12:00 – 2:00pm

Please RANK in order of preference which activities you are interested in:

- | | |
|--|---|
| <input type="checkbox"/> Kitty Cuddling: | Working with the cats to socialize them helps relax and de-tress while at the shelter. PM hours only (No Wednesdays or Saturdays) |
| <input type="checkbox"/> Dog Walking: | Walking of adult dogs and old puppies to ensure they receive their daily exercise and socialization. (9am – 11:30am and 12:30pm – 4pm) Dog Walking Class is a requirement |
| <input type="checkbox"/> Beautification: | Volunteers help with cleaning, laundry, organization of supplies, pick up supplies, cleaning the grounds, water plants, mowing grass, weeding and planting on the grounds. Decorating the fence for the holidays. |
| <input type="checkbox"/> Fundraiser Events | Assist with fund raising events such as; Paws in the Park, Wildwind, Rabies Clinic, Cummings, 4 th of July parade, golf tournaments, humane education, etc. |
| <input type="checkbox"/> Office Assistant | Files data on pet intakes and adoptions, type, update archives (clipping and photos) prepare mailings and stuffing envelopes, input data on computer. |
| <input type="checkbox"/> Afternoon Feeding | Students and adults can sign up to feed our pets in the afternoon This allows staff to attend to more serious pet care concerns. (3-4:30) |
| <input type="checkbox"/> Food Mixer | Organization /mixing of our pet food. Keeping food shed clean/tidy |
| <input type="checkbox"/> AM Kennel Cleaner | Cleaning kennels from 8-11am is always welcome. Makes us look and smell good. |
| <input type="checkbox"/> Groomer | Giving our dogs baths gets them ready for a new home. |
| <input type="checkbox"/> Humane Educator | Visit schools and present programs of humane education. |
| <input type="checkbox"/> Shelter Tours | Volunteer Tour Educator. We provide nearly 300 school children tours and education. (1 hour) |
| <input type="checkbox"/> Special skills | Can you provide electrical, plumbing or contracting skills if needed? |
| <input type="checkbox"/> Receptionist | Saturday 12pm to 3pm |
| <input type="checkbox"/> Newsletter | Articles/set up/ mailing/stuffing |